



Job Title: Production Manager – SePRO Research & Technology
Campus
Location: Whitakers, North Carolina
Supervisor Title: Director of Manufacturing and Laboratory Operations

JOB SUMMARY

The Production Manager is responsible for leading production operation at the SePRO Research & Technology Campus (SRTC).

SePRO Corporation is a specialty environmental products company committed to protecting, preserving, and restoring nature. We are seeking a team player who can effectively manage a wide range of responsibilities while delivering outstanding service to internal and external customers.

PRIMARY RESPONSIBILITIES

- Lead production, shipping, warehousing, and maintenance activities at the Whitakers location.
- Devise plans to meet production schedule requirements.
- Train and develop team to improve performance.
- Create, maintain, and enforce standard operating procedures.
- Ensure all products are produced to meet quality standards.
- Perform timely and accurate inventory transactions.
- Lead continual improvement process to improve safety, quality, inventory accuracy and cost.
- Actively work with Research and Development with the scale-up and introduction of new products.
- Lead safety and environmental compliance of the area.
- Work periodically at the Rocky Mount facility.

EDUCATION AND EXPERIENCE

- BS Chemistry, Chemical Engineering, or technical degree
- Two or more years of manufacturing experience

REQUISITE SKILLS

- Excellent written and verbal communication skills.
- Excellent organizational skills and attention to detail.
- Exceptional time management skills with a proven ability to meet deadlines.
- Highly resourceful and adaptable to a dynamic work environment.
- Proficient in Microsoft Office Suite or similar software.

PHYSICAL REQUIREMENTS

- Working outside in extreme heat and cold.
- Must be able to lift 50 pounds.
- Must be able to wear personal protective equipment.



- Climb and work on elevated platforms.
- Must maintain physical condition to successfully qualify to wear respiratory protection devices.
- Be capable of driving a forklift.

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This policy applies to all terms and conditions of employment, including recruiting, hiring, placement, promotion, termination, layoff, recall, transfer, leaves of absence, compensation and training.