



Job Title: Facilities Engineer
Function: Operations
Location: Rocky Mount/Whitakers
Supervisor: Vice-President of Operations

JOB SUMMARY

The Facilities Engineer is responsible for the overall project management of facility improvements for the SePRO Distribution Center and the SePRO Research and Technology Campus. The Facilities Engineer will create and manage the capital spending budget and ensure compliance with all applicable codes and regulations as well as working closely with the executive leadership team on long term company goals.

SePRO Corporation, founded in 1994, is a specialty environmental products company focused on the protection, preservation, and restoration of nature. Through a tireless commitment to customer-centric innovation and solution-focused technical support, SePRO is poised for continued growth and market leadership.

PRIMARY RESPONSIBILITIES

- Create project scopes for necessary improvements for SePRO Distribution Center and SePRO Research and Technology Campus.
- Work actively with architectural and engineering Firms to create cost estimates and bid packages.
- Responsible for overall project management including cost controls, delivering final product and contractor performance.
- Responsible for creating equipment specifications and selection of various equipment throughout both sites.
- Adhere to existing and improve engineering standards.
- Maintain documentation of equipment and facilities of both sites.
- Work with maintenance departments to establish Preventive Maintenance Procedures and frequencies.
- Ensure facilities comply with applicable codes and regulations.
- Responsible for creating and adhering to Capital Spending Budget.
- Routinely present to Executive Leadership Team.

EDUCATION AND EXPERIENCE

- Bachelor of Science in Mechanical or Civil Engineering.
- Minimum of 5 years' experience in Engineering, Construction or Manufacturing. Chemical manufacturing experience is a plus.
- Profession Engineer certification preferred.
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REQUISITE SKILLS

- Must be active, energetic, “hands on,” and great with people.
- Good written and oral communication skills.
- Must possess strong mechanical aptitude.
- Ability to climb ladders up to 40 feet and work on elevated platforms.
- Ability to wear the required Personal Protective Equipment while in the facilities.
- Proficient with MS Office
- Experience with AutoCAD, Solidworks or other graphic experience
- Proficient with Project Management methodologies.

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This policy applies to all terms and conditions of employment, including recruiting, hiring, placement, promotion, termination, layoff, recall, transfer, leaves of absence, compensation, and training.