



**Title:** Production Maintenance Technician

**Supervisor:** Production & Maintenance Supervisor

**Hours:** 8:00am – 5:00pm

### **EDUCATION AND EXPERIENCE NEEDED:**

High School Diploma or Equivalent / technical school a plus  
Minimum of 5 years in maintenance or construction industry  
Two or more years of experience in a manufacturing plant environment  
Experience in warehousing, packaging, and production operations.

### **SKILLS AND REQUIREMENTS**

Good written and oral communication skills  
Must be able to work independently and self-initiate work  
Must possess strong mechanical, electrical and controls aptitude  
Ability to read, understand and perform detailed technical work instructions and drawings.  
Ability to train others in the area  
Fork Lift Skills required  
Ability to climb ladders up to 40 feet and work on elevated platforms  
Ability to wear required specialized Personal Protective Equipment in the safe handling of chemicals.  
Must pass a physical examination per OSHA 1910.134  
Ability to do repetitive, strenuous and heavy lifting; lift 55 lb bags, carry 50 lb pails, roll drums up to 500 lbs, heavy lifting up to 125 lbs  
  
Basic computer skills.

### **TRAINING REQUIREMENTS**

Company Orientation  
General Safety Orientation  
All Applicable Departmental Procedures  
Fork Lift Certification  
Respirator Training  
Lockout/Tagout  
Hazard Communication --SDS/ Right-to-Know  
Shipment of Hazardous Materials  
Lab Safety

## **OSHA REQUIREMENTS**

Employee must wear safety shoes.

Employee must wear gloves when working with chemicals.

Employee must wear safety glasses in restricted areas.

Employee must obtain forklift certification.

Employee must wear safety belts and/or any other aid when required.

No beards are allowed per OSHA 1910.134.

Pass a physical examination per OSHA 1910.134.

Employee must wear goggles, apron, rubber boots, etc. as required by MSDS and/or job safety analysis.

## **JOB SUMMARY**

- Responsible for maintenance of plant equipment and facilities including, performing routine checks, repair of electrical equipment, roof repair, HVAC minor maintenance, painting, welding, concrete work, and carpentry.
- Perform Preventative Maintenance as instructed.
- Setup and startup of equipment and machinery as needed including electrical, controls and piping installation.
- Use forklift to transport materials and for elevated work.
- Establish and maintain excellent housekeeping facilities.
- Responsible for the safety of people and the environment of the facility by following existing policies, procedures, and practices.
- Ensure that the company's management principles, policies, and programs are consistently practiced.
- Establish and maintain records and reports.
- Perform other reasonable related duties as assigned by immediate supervisor and other management as required

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